

FORM NO.16

[See rule 31 (1) (a)]

PART A

Certificate under section 203 of the Incom-tax Act,1961 for tax deducted at source on salary

Name and Address of the Employer		Name and Address of the Employee	
Pin :			
PAN/GIR NO	TAN	PAN/GIR NO	
CIT (TDS)	Assessment Year	Period	
CIT (TDS)		From	To

Summary of tax deducted at source

Quarter	Receipt No. of original statement of TDS U/S (3) of section 200	Amount of Tax deducted in respect of the employee	Amount of tax deposited/remitted in respect of employee.
1.			
2.			
3.			
4.			

PART B

DETAILS OF SALARY PAID AND ANY OTHER INCOM AND TAX DEDUCTED

1. Gross salary			
[a] Salary as per prov.of section17 (1)			
Add : Gratuity			
[b] Value of perquisites under section 17 (2) (as per Form no 12BA, wherever applicable)			
[c] Profits in lieu of salary under section17(3) (as per Form No.12BA, wherver applicable)			
[d] Total			
2. Less : Allowance to the extent exempt under section 10			
Allowance	Rs.		
3. Balance (1-2)			
4. Deductions :			
[a] Entertainment Allow.	Rs.		
[b] Tax on Employment	Rs.		

5. Aggregate of 4(a) and 4(b)
6. Income chargeable under the head
'Salaries' (3-5)
7. Add :Any other incom reported by the employee
Less :Housing Interest u/s.192 (2B)

8. Gross total income (6+7)

9. Deductions under Chapter VI-A

(A). sections 80C,80CCC and 80CCD

Gross Amount

Deductible Amt

[a]. Sections 80C

TOTAL

[b]. sections 80CCC

[c]. sections 80CCD

(B). Other sections (e.g.80E,80G etc) Under Chapter VIA

Section	Gross	Qualifying Amount	Deductible Amount	Amount
[a]. 80D Mediclaim				
[b]. 80E Edu.Loan Int				
[c]. 80CCF Infra Bonus				
TOTAL-->				

10. Aggregate of deductible amounts

11. Total incom (8-9-10)

12. Tax on Total income Rs.

13. Education Cess @3% on (tax at S.No.12)

14. Tax payable (12+13)

15. Relief under section 89 (attach details) Rs.

16. Tax PAYable (14-15) Rs.

17. Less :

[a]. Tax deducted at source u/s192 (1)

[b]. Tax paid by the employer on behalf of
the employee u.s 192(1A) on perquisites u/s 17(2)

18. Tax payable/refundable (16-17)

Place :

Date :

Signature of the person responsible for deduction of tax

Full Name :

Designation :